



MINUTES
KEIZER CITY COUNCIL
Tuesday, June 20, 2023
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor
Daniel Kohler, Councilor
Robert Husseman, Councilor
Soraida Cross, Councilor

Staff:

Adam Brown, City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Machell DePina, Human Resources
Tracy Davis, City Recorder

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. Presentation by
Dr. Satya
Chandragiri**

Dr. Satya Chandragiri shared information regarding youth mental health and suicide prevention sharing information through a slide presentation which covered warning signs, education programs, student safety resources and information, and strategies and approaches.

Mayor Clark thanked Dr. Chandragiri for sharing the information and suggested that with Council consensus, sessions be held with other partners to further address this subject. Councilor Reid shared information about a two-part advisory lesson held at McNary regarding mental health. Dr. Chandragiri concluded his presentation urging everyone to talk about the subject in public, connect with the American Foundation of Suicide Prevention and the Mid-Willamette Valley Council on Suicide Prevention and use social media and other ways to communicate with the community.

COMMITTEE REPORTS

**a. Volunteer
Coordinating
Committee
Recommendations
for Appointment
– Keizer Public**

City Recorder Tracy Davis summarized her staff report.

Councilor Starr moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee and appoint Derek Bish and Marylyn Wood to positions 2 and 5 respectively on the Keizer Public Arts Commission, terms expiring June 30, 2026, and appoint Katherine Klein as Youth Committee Liaison to the Keizer Public

Arts Commission and Youth Liaisons for Keizer Public Arts Commission and Keizer Planning Commission

Arts Commission and Angelica Sarmiento as Youth Committee Liaison to the Keizer Planning Commission, for the terms starting September 1, 2023 and ending May 31, 2024. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: None (0)

Matt Lawyer, Keizer, reported that the Parks Advisory Board had recently approved a matching grant for flowers to attract pollinators at the Peggy & Jerry Moore Community Garden and had received an update from staff regarding various issues in parks.

He then reported that the Planning Commission had heard testimony from David Dempster regarding various Traffic Safety/Bikeways/ Pedestrian Committee concerns and possible coordination between the two groups to address overlapping concerns. The Commission also held a public hearing on land use fees and recommended Council approve the new fees. Councilor Husseman inquired as to how the two groups might coordinate to serve the City. Mr. Lawyer responded that working through the neighborhood associations might encourage more public participation. He commended the Keizertimes for getting information out, added that it was important to rely on the expertise of the Public Works and Planning staff and suggested that concerns should be brought directly to them.

Finally, Mr. Lawyer reported on the Claggett Creek Watershed Council Soggy Day in the Park event providing details about attendance, volunteers, and participants and thanked everyone who helped make it happen.

Tammy Kunz, Keizer, President of the Greater Northeast Keizer Neighborhood Association asked how to get neighborhood association brochures placed inside the City Hall lobby where bills are paid. She was told to bring them in.

PUBLIC COMMENTS

Mayor Clark acknowledged for the record receipt of written comments from *Shannon Priem* and *William Smalldone*, representatives of Southeast Salem Neighborhood Association regarding Vision Zero for Salem-Keizer with SKATS MTSAP update; *Bruce* and *Sue Purdy*, Keizer, regarding Keizer Little League; and *Kathryn Lincoln*, Keizer, regarding City Hall Trellis Repair.

Carol Doerfler, Keizer, urged that the speed limit be lowered on Verda Lane between Dearborn and Chemawa. Mr. Lawyer indicated that he would be discussing speed limits with the traffic engineer to see how to move forward on this.

Julia Ann Goin, Keizer, voiced support for the leash law.

Patrick Pardo, Keizer CERT, explained that CERT is community based and staffed by citizens who volunteer to assist during disasters. He provided details about the organization noting that it has been under the jurisdiction of Marion County but would like to change that to the City of Keizer for liability reasons.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

a. RESOLUTION – Certification of Lighting District Assessments

City Attorney Shannon Johnson summarized the staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Starr moved that the Keizer City Council adopt a Resolution Certification of Lighting District Assessments for Fiscal Year 2023-24. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

City Manager Adam Brown summarized his staff report.

a. ORDINANCE – Regulating Dogs at Large

Councilor Starr moved that the Keizer City Council adopt a Bill for an Ordinance regulating Dogs at Large. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. ORDINANCE – Amending Ordinance No. 2020-812 (Prohibiting Camping On Sidewalks, Public Property and Public Rights-of-Way); Declaring an Emergency

City Attorney Shannon Johnson summarized this issue, handed out the red-lined version of the ordinance and read the changes in that version which included suggested amendments to the Ordinance in the packet.

Councilor Starr moved that the Keizer City Council adopt a Bill for an Ordinance Amending Ordinance No. 2020-812 (Prohibiting Camping On Sidewalks, Public Property and Public Rights-of-Way) as amended by the reading; Declaring an Emergency. Councilor Reid seconded.

Mayor Clark made the following statement: Keizer prioritizes the health, safety, and wellbeing of all people in our community. Keizer has taken positive action for effective services and facilities for people for whom housing and homelessness are issues they are facing, particularly our involvement with the ORS 190 governmental body associated with the Mid-Willamette Valley Homeless Alliance, a HUD recognized continuum of care OR-504. In addition, Keizer has continued to implement state land use mandates to maximize density, mixed use, and utilize the land within the Urban Growth Boundary as fully and compactly as possible.

Most rights-of-way are not appropriate for camping purposes due to safety issues and the state and federal disability laws which prohibit blocking pedestrian and wheel chair access.

Motion passed as follows:

AYES: Clark, Reid, Husseman, Kohler, Starr and Juran (6)

NAYS: Cross (1)

ABSTENTIONS: None (0)

ABSENT: None (0)

**c. RESOLUTION –
Authorizing City
Manager and
Chief of Police
to Sign 2023-
2026 Collective
Bargaining
Agreement with
Keizer Police
Association**

Human Resources Director Machell DePina summarized her staff report.

Councilor Starr moved that the Keizer City Council adopt a Resolution Authorizing City Manager and Chief of Police to Sign 2023-2026 Collective Bargaining Agreement with Keizer Police Association. Councilor Reid seconded.

Friendly amendment made to include ‘based on the attached tentative agreements’ accepted by Starr and Reid.

Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**d. RESOLUTION –
Authorizing the
City Manager to
Award and
Enter Into An
Agreement with
Remodeling by
Classic Homes,
Inc. for Civic
Center Trellis
Repair**

Councilor Juran declared an actual conflict of interest as he is the president and sole owner of Remodeling by Classic Homes, Inc., and recused himself from discussion and voting on this item

Public Works Director Bill Lawyer summarized his staff report and fielded questions regarding the original budget, use of ARPA funds and the reason for the delay. Councilor Husseman announced that he could not in good conscience vote on something to enrich a sitting member of Council and left the meeting.

Discussion continued regarding the cost of the project, employee breakrooms, removing but not replacing the trellis, employee use of the area, health and wellness, replacing wood with steel so that it would not need to be replaced again, disrupting the design of the building by removal, and public use of the area.

Carolyn Homan, Keizer, requested that in the interest of transparency the City release the names of other contractors contacted in order to avoid any appearance of favoritism.

Councilor Starr moved that the Keizer City Council adopt a Resolution authorizing the City Manager to enter into a contract with Remodeling by Classic Homes Inc. for the Civic Center Trellis Repair project. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Kohler and Starr (4)

NAYS: Cross (1)

ABSTENTIONS: Juran (1)

ABSENT: Husseman (1)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager and Public Works Director to Enter Into Intergovernmental Agreement for Right of Way Services (Verda Lane: Dearborn Avenue to Salem Parkway (Keizer))
- b. Approval of May 25, 2023 Special Session Minutes
- c. Approval of June 5, 2023 Regular Session Minutes

Councilor Starr moved for approval of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Cross, Kohler, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Husseman (1)

OTHER BUSINESS None

STAFF UPDATES

Human Resources Director Machell DePina announced that Police Chief recruitment closes at the end of the week.

City Manager Adam Brown announced that Dawn Wilson from the Finance Department had been hired to fill the position of Deputy City Recorder Debbie Lockhart.

City Recorder Tracy Davis noted that this was her last Council meeting before the position is taken over by Melissa Bisset and extended her appreciation to the City, her co-workers and the awesome citizens of Keizer.

Chief Teague announced that the patrol unit checks handicap parking spaces regularly. He noted the amounts checked recently adding that they found parking mostly in compliance. Placards can be on the dashboard as well as hanging from the mirror.

Public Works Director Bill Lawyer invited everyone to the Public Works Open House on Thursday.

City Attorney Shannon Johnson announced that the Climate Friendly and Equitable Communities litigation set a date of July 12 for the oral argument.

COUNCIL MEMBER REPORTS

Councilor Cross reported on meetings and events she had attended and announced upcoming ones.

Councilor Juran thanked Councilor Kohler for attending the Planning Commission meeting for him while he was on vacation.

Councilor Starr thanked Councilors Cross, Reid and Kohler for attending meetings on her behalf while she was out of town and congratulated everyone on a great 40th birthday party.

Councilor Kohler reported on various events and meetings he had attended and thanked everyone, specifically Robin Barney, Benita Picasso, Tammy Kunz and Tim Wood for their efforts at the 40th birthday party.

Councilor Reid thanked Lily Von, Nolan Gonzalez and the team for their professional expertise. She thanked city staff, Valor Mentoring, Keizer Heritage Foundation, Robin Barney and Keizertimes for their part in the 40th Birthday party efforts and shared various highlights from the event including details about the Rosalie's Cows dedication which was attended by five generations of the Herber family.

Mayor Clark provided an update on House Bills 2405 and 3260, congratulated Elaine Losier, the new executive Director of the Mid-Willamette Valley Homeless Alliance and C-TECH graduates, reported on various meetings and events she had attended and announced upcoming ones.

AGENDA INPUT

July 3, 2023 – 7:00 p.m. – City Council Regular Session
July 10, 2023 – 6:00 p.m. – City Council Work Session
July 17, 2023 – 7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:36 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Soraida Cross

Councilor #2 – Shaney Starr

Councilor #5 – Robert Husseman

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: _____